

**CARROLLTON TOWNSHIP BOARD  
DEPARTMENTAL MEETING  
Monday, January 9, 2006**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Finazzi	Present
	Treasurer Riley	Present
	Trustee Stork	Present
	Trustee Dalton	Present

There being a full board, Supervisor Kozara called the meeting to order at 5:30 p.m. Also in attendance: Police Chief Craig Oatten, Fire Chief Tom Czerniak, DPW Crew Leader Richard Salazar, Office Manager Irene Yeska and Assistant Office Manager Megan King.

**Acceptance of Agenda:**

Kozara noted the amended agenda. It was board consensus to accept the agenda as amended.

**Public Comments:** None.

**Pending Business:**

It was moved by Dalton and supported by Finazzi to adopt the *Demolition & Site Clearance Requirements Policy* (copy attached). There being all ayes, the motion carried. It was board consensus to discuss demolition permit fees at the January 30 meeting.

It was moved by Kozara and supported by Riley to repeal the *Demolition and Site Clearance Policy* adopted November 30, 1987. There being all ayes, the motion carried.

Oatten presented his recommendations reference the Mershon School demolition. He suggested that a survey of the property be completed, to leave the perimeter sidewalks on the property and to remove any trees in serious distress to eliminate all liability risks.

It was moved by Stork and supported by Riley to accept the recommendations of Oatten and allow Spicer to survey the Mershon School property for the amount of \$800.00. There being all ayes, the motion carried. It was board consensus to name Oatten as the contact person for this project.

**New Business:**

Richard Dudek, Planning Commission Chairperson, gave an update on the 5-year Master Plan Review. He had received close to 10% of the surveys back from township residents. When the survey data is compiled, there will be a joint meeting between the Planning Commission and the township board. The Planning Commission would like to have the master plan completed by spring 2007. Discussion followed. It was board consensus to have the Planning Commission pursue the designing of a township logo.

It was moved by Dalton and supported by Riley to approve check #22378 in the amount of \$35.00 to MSU Extension for registration for Dudek to attend a class on farmland preservation. There being all ayes, the motion carried.

It was moved by Riley and supported by Dalton to approve the bid from Northeastern Paint and Floorcovering Supply for \$1,863.82 for new carpet. There being all ayes, the motion carried.

It was moved by Riley and supported by Stork to set the pay range for clerical support staff at \$8.00 to \$10.50 per hour. There being all ayes, the motion carried.

It was moved by Riley and supported by Dalton to adopt Ordinance No. 2006-01SW to amend Article II, Division 3, Section 58-127 (a) (1) and (b) (1) and Article III, Division 3, Section 58-267 (a) (1) and (b) (1) of the Carrollton Township Code of Ordinances (copy attached).

Roll call:	Dalton	Yes
	Stork	Yes
	Finazzi	Yes
	Kozara	Yes
	Riley	Yes

There being all ayes, the motion carried.

It was board consensus to inform the public of the new provisions for the utility billing repayment agreements as they come in to the office.

Discussion was held on the upcoming site plan review for Skyhaven #5 housing development. A possible conflict of interest might occur because Wilcox Professional Services is doing the site plan review and Kim Hill (employed by Wilcox) is contracted by the township for zoning administration. Discussion followed. Kozara informed the board that Saginaw Township agreed to review Hill's work free of charge and a letter of agreement would be drafted to include a clause that if at any time Hill feels uncomfortable, she may back out and Saginaw Township's Planning Department would take over.

**Public Comments:**

Jerry Fritz, 3363 Terry, asked what the status of the recall of the supervisor, clerk and treasurer was. Kozara responded that the clarity hearing was set for Thursday. Mr. Fritz asked if a new DPW Superintendent had been hired. Kozara stated he would address that issue in board comments. Mr. Fritz asked Dudek if the Planning Commission had a vision for Carrollton Township five years down the road. Response: Yes. They are currently working on the Master Plan Review.

**Board Comments:**

Kozara stated that the Finance Committee would be meeting with Paul Matthews Tuesday, January 10 to start contract negotiations for the DPW Superintendent position.

Kozara reminded the board that interviews with Mark Nottley were scheduled for January 12.

Stork asked Oatten if a traffic study would be done at the corner of Schust and N. Michigan. Response: Yes, a request was submitted and he would have more information at the January 30 meeting.

Discussion was held on the increase in violence in the City of Saginaw and how it affects the Carrollton Township Police Department.

**Adjournment:**

It was moved by Dalton and supported by Finazzi to adjourn. There being all ayes, the meeting adjourned at 7:41 p.m.

Respectfully submitted,

Joseph Finazzi, Clerk

Public in attendance:

Jerry Fritz	3363 Terry
Richard Dudek	3355 Elm