

**CARROLLTON TOWNSHIP BOARD**  
**REGULAR MEETING**  
**Monday, February 27, 2006**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Finazzi	Present
	Treasurer Riley	Present
	Trustee Stork	Present
	Trustee Dalton	Present

There being a full board, Supervisor Kozara called the meeting to order at 6:00 p.m. Also in attendance: Police Chief Craig Oatten, Fire Chief Tom Czerniak, DPW Superintendent Mark Pilkington, Office Manager Irene Yeska and Assistant Office Manager Megan King.

**Acceptance of Agenda:**

Kozara added: b. Fire truck bids under Fire Department Report and b. reappoint Sandefur under Recreation Committee Report. It was board consensus to accept the agenda as amended.

**Public Comments:**

Clint Foster, 939 Palmetto, stated that he had informed the board at the February 13 meeting of his situation with one of his tenants leaving his rental without paying the final utility bill. He asked if there was any resolution. Kozara asked Mr. Foster to put his request in writing for attorney review. Kozara asked Oatten if he had checked with the prosecuting attorney as for any criminal charges. Oatten responded that the prosecuting attorney stated that this was a landlord/tenant dispute and he would not issue a warrant; therefore, Oatten could not pursue anything further.

Joana Sandoval, 502 Shattuck, expressed her extreme frustration with the process of getting inspections to open a restaurant. She stated that she had submitted three sets of plans and believes the township does not have the plans. The plumbing and mechanical inspector, Scott Steinke, had been to the restaurant that day and had told Ms. Sandoval that there were still some corrections that needed to be made; however, nothing had been put in writing as Ms. Sandoval had requested. Discussion followed. It was board consensus to have Dalton conduct a meeting with the inspectors and any other parties involved to resolve the issue and allow Ms. Sandoval to continue working on the building so that she may open her business as soon as possible.

Tim Novak, 559 Rustic, gave a brief report for the Saginaw County Road Commission. Discussion was held on the No-Boundaries Law Enforcement Proposal. Oatten stated that he and Chief Czerniak had met with Mark McGill and the proposal is still in draft form. Oatten advised to wait until a final draft is submitted before discussing further. Mr.

Novak introduced Butch Warner, also from the Road Commission, who informed the board that a new manager would be in place March 2.

**Approval of Minutes:**

It was moved by Dalton and supported by Finazzi to approve minutes for: January 30, 2006 – regular meeting and February 13, 2006 – departmental meeting as presented. There being all ayes, the motion carried.

**Correspondence:**

Stork requested that a letter from Craig Douglas, Carrollton Public Schools be added to the correspondence. Kozara read the letter (copy attached). It was moved by Stork and supported by Riley to receive and file the correspondence as listed for February 2006. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Stork and supported by Finazzi to approve payment of the February 2006 Accounts Payable for the amount of \$225,949.08. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Sandefur stated that the Recreation Committee had not yet had a meeting to discuss the three-tiered fee schedule. Their next regular meeting is March 7. Stork requested that Marv meet with the Recreation Committee.

It was moved by Stork and supported by Dalton to reappoint Maria Sandefur as Chairperson to the Recreation Committee for a term ending 3/31/09. There being all ayes, the motion carried.

It was moved by Dalton and supported by Finazzi to appoint Kathy TenWolde to the Zoning Board of Appeals as representative of the Planning Commission for a term ending 12/31/07. There being all ayes, the motion carried.

**Departmental Reports/Requests:**

Czerniak stated that as soon as he received a list of the employees interested in the CPR class, he would set a date for the training. King stated that General Office Clerk-C, Jessi Weiss was nearly finished calling the employees.

It was moved by Stork and supported by Dalton to approve the emergency purchase of a furnace for the fire station from Steiner & Steiner for \$5,780.00. There being all ayes, the motion carried.

Discussion was held on the bids that were received for the new fire truck. Czerniak stated that he and Yeska would be looking at all the factors to find the best possible way to finance the truck. It was moved by Stork and supported by Riley to award the bid for the Quint fire truck to Seagrave Fire Apparatus, LLC in the amount of \$619,774.00 and authorize Czerniak to sign the bid proposal (copy attached). There being all ayes, the motion carried.

Oatten presented the results of a speed investigation done on Mapleridge Rd. He explained that he had not requested the investigation, rather, the Michigan State Police has a ten-year review policy and Mapleridge had not been reviewed since 1980. The recommendation from the Michigan State Police was to increase the speed limit to 45 miles per hour on Mapleridge between Roosevelt St. and Schust Rd. Discussion followed. It was moved by Dalton and supported by Finazzi to keep the speed limits on Mapleridge Rd. the same as they are currently. Oatten requested a roll call vote.

Roll call:	Finazzi	Yes
	Kozara	Yes
	Riley	Yes
	Dalton	Yes
	Stork	Yes

There being all ayes, the motion carried.

It was moved by Stork and supported by Finazzi to allow the purchase of a 2006 Chevrolet Impala 9C1 marked for \$16,453.00 to be expensed in the 06-07 fiscal year. There being all ayes, the motion carried.

It was moved by Finazzi and supported by Kozara to allow Officer Luberda to attend the Carrollton High School Social Studies out-of-state trip April 16-22 and to pay her regular wage for those days. There being all ayes, the motion carried.

Discussion was held on the possible purchase of a generator for the township building. Pilkington stated he would obtain some pricing to bring back to the board March 13.

Pilkington stated that he had found invoices equaling approximately \$15,000.00 due from Northwest Utilities Authority in several different files in his office. He checked to see if they had been paid in the Treasurer's office and they had not. He stated that he took these invoices to the Northwest Utility and they did not have them. Finazzi asked who was responsible for giving the invoices to Northwest Utility. Pilkington responded that the previous DPS Superintendent was responsible for submitting the invoices. Discussion followed. Pilkington stated that he had submitted the invoices and would just have to plead our case on getting the payment since the invoices were dated back to the previous fiscal year.

It was moved by Dalton and supported by Riley to approve the purchase of a new Dell Optiplex 170L to replace the QVF computer and two UPS battery backups for the amount

of \$1,555.00 plus shipping and handling from NetSource One. There being all ayes, the motion carried.

**Pending Business:**

It was moved by Dalton and supported by Kozara to adopt the following resolutions (copies attached):

- Resolution #2006-06 to amend the FY 05-06 Recreation Fund Budget to reallocate monies from the football to the basketball expense line items.
- Resolution #2006-07 to amend the FY 05-06 Building/Inspections Fund Budget to remove expenses that didn't belong there.
- Resolution #2006-08 to amend the FY 05-06 General Fund Budget to decrease the expenses and pay back contingencies.

Roll call:	Kozara	Yes
	Riley	Yes
	Dalton	Yes
	Stork	Yes
	Finazzi	Yes

There being all ayes, the motion carried.

It was board consensus to review the demolition and building permit fee schedule after the first quarter of the fiscal year.

It was moved by Riley and supported by Dalton to award the bid to Creative Kitchen Design by Bonenfant in the amount of \$3,737.00 for a cabinet and countertops for the municipal building. There being all ayes, the motion carried.

**New Business:**

It was moved by Dalton and supported by Riley to set the weed-cutting deadline of May 1, 2006. There being all ayes, the motion carried.

Kozara called for recess at 8:46 p.m. The meeting reconvened at 8:51 p.m.

Discussion was held on the proposed Resolution #2006-09 between the board and three members of the Planning Commission. It was moved by Dalton and supported by Finazzi to adopt Resolution #2006-09 ordering a 90-day moratorium on any applications for rezoning within the township (copy attached).

Roll call:	Riley	Yes
	Dalton	Yes
	Stork	Yes
	Finazzi	Yes

Kozara Yes

There being all ayes, the motion carried.

**Public Comments:**

Mark Myczkowiak, 3566 Church, asked if there were any new developments with the Michigan Sugar Plant. Response: No. He also asked about the property along Tulane that had become a dumping ground for sugar beets back in the 1950's. He asked if that land had reverted back to R-1 zoning because it had not been used for some time. It was board consensus to contact Kim Hill to research this issue.

Jerry Fritz, 3363 Terry, asked if the board had thought about sending out a state of the township annually. He felt that the current board has done many positive things in the past year and that information should get out to the citizens.

**Board Comments:**

Kozara informed the board that the township's liability carrier agent, Norm Bamberger would like to hold a risk management seminar for the township board members, department heads and one designated employee from each department (preferably the union representatives). It was board consensus to have King contact Bamberger to get possible dates for the seminar.

Discussion was held on the need for an employee personnel manual according to the Social Security Privacy Act. It was moved by Kozara and supported by Riley to send a letter to Midwest Claims requesting a proposal to write the personnel manual. There being all ayes, the motion carried.

**Executive Session:**

It was moved by Riley and supported by Finazzi to enter into executive session to discuss legal issues.

Roll call:	Dalton	Yes
	Stork	Yes
	Finazzi	Yes
	Kozara	Yes
	Riley	Yes

There being all ayes, the meeting closed at 9:43 p.m.

It was moved by Stork and supported by Finazzi to come out of executive session. There being all ayes, the meeting opened at 10:00 p.m.

No action was taken reference the executive session.

**Adjournment:**

It was moved by Riley and supported by Dalton to adjourn. There being all ayes, the meeting adjourned at 10:02 p.m.

Respectfully submitted,

Joseph Finazzi, Clerk

Public in attendance:

Tim Novak	559 Rustic Dr.
Jack Dalton	3634 N Michigan
Sue Dalton	3634 N Michigan
Butch Warner	Saginaw County Road Commission
Staci Neuerburg	907 Stinson
Joana Sandoval	502 Shattuck
Doyle Sandefur	3024 N Michigan
Lisa Kaufman	3231 Elm St.
Ken Kaufman	3231 Elm St.
Maria Sandefur	3296 Winter
Robert Tetloff	565 Rustic
Mark Myczkowiak	3566 Church St.
Clint Foster	939 Palmetto
Richard Dudek	3355 Elm
Gary Sobek	3322 Church St.
Jerry Fritz	3363 Terry
Sharon Fritz	3363 Terry