

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, April 10, 2006**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Finazzi	Present
	Treasurer Riley	Present
	Trustee Stork	Absent (excused)
	Trustee Dalton	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:32 p.m. Also in attendance: Police Chief Craig Oatten, Fire Chief Tom Czerniak, DPW Superintendent Mark Pilkington, Office Manager Irene Yeska and Assistant Office Manager Megan King.

Acceptance of Agenda:

Kozara added under New Business: #13 – Mosquito Control and #14 – Zoning Law Change. He also added an update on the delinquent personal property taxes under Pending Business. It was board consensus to accept the agenda as amended.

Public Comments: None.

Pending Business:

Yeska informed the board that two businesses were currently delinquent for 2004 and 2005 personal property taxes: Colpean, Inc. and Smoky's Bar.

Discussion was held on having a study of the sanitary sewer system to identify infiltration and inflow (I & I). It was moved by Riley and supported by Kozara to accept the proposal from Spicer Group for a sanitary sewer system study in the amount of \$27,500.00 (copy attached). There being all ayes, the motion carried.

It was moved by Kozara and supported by Riley to hire Spicer Group for a lump sum of \$3,000.00 to write bid specifications for a standby generator for the township office and to let it out for bid. There being 3 ayes and 1 nay (Dalton), the motion carried.

It was moved by Dalton and supported by Riley to authorize Pilkington to sign the generator specification proposal from Spicer Group (copy attached). There being all ayes, the motion carried.

It was board consensus to put the definition for multi-family units on the April 24 agenda.

It was board consensus to have Pilkington bring more information for the 2006 road repairs to the April 24 agenda.

Oatten informed the board that the attorney was drafting the document for the approval of the demolition of Mershon School. Discussion followed.

Pilkington stated that he was compiling a list of the park improvements that needed to be made. He would come back to the board with more information.

Recreation Chairperson Maria Sandefur asked if she could address the board. It was board consensus to allow Sandefur to speak. Sandefur explained that the Carrollton Middle School was unable to fund the 7th and 8th grade baseball pony league. The Recreation Committee had approved it and she was asking the board to do the same. Discussion followed. It was moved by Dalton and supported by Finazzi to accept the 7th and 8th grade pony league team into the Carrollton Township Recreation youth sports programs. There being all ayes, the motion carried.

It was board consensus to not record the sewer ordinance at the Register of Deeds and to have the Clerk's office notify all title companies and real estate companies of the township's ordinance requiring weep tile inspections upon the sale of a home.

New Business:

John Thompson, Liqui-Force Services answered questions regarding the Sanitary Sewer Rehabilitation proposal. Mr. Thompson also showed a map of the areas planned for full-length liner placement. These areas were the top priority based on the condition of the sewer mains. It was moved by Dalton and supported by Riley to accept the Sanitary Sewer Rehabilitation Program proposal from Liqui-Force Services, Inc. for \$195,400.00 (copy attached). There being all ayes, the motion carried.

It was moved by Riley and supported by Finazzi to approve the bid from Cintas for DPW uniforms at \$7.00 per employee weekly and for jackets at \$1.50 per employee weekly and to require all DPW personnel to wear both the uniforms and jackets. There being all ayes, the motion carried.

It was moved by Riley and supported by Dalton to invoke #12 of the *Purchase and Bid Policy* and to approve the purchase of a Toro 60-inch lawn mower from Hoffman's Power Equipment, Inc. for \$9,157.00 as recommended by Pilkington. There being all ayes, the motion carried.

It was moved by Dalton and supported by Finazzi to set the Electrical Inspector wage rate at seventy-five percent (75%) of the permit fee effective April 1, 2006. There being all ayes, the motion carried.

It was board consensus to put the Building Inspector wage on the April 24 agenda.

It was moved by Finazzi and supported by Dalton to set brush pickup dates for 2006 as follows:

- April 24-28
- May 22-26
- June 26-30
- July 24-28
- August 21-25
- September 25-29
- October 23-27

and to allow Pilkington to hire temporary help with a pay range of \$8.00 - \$12.00 per hour. There being all ayes, the motion carried.

It was moved by Riley and supported by Kozara to reappoint to the Construction Board of Appeals: Greg Dupuis, Tom Seidel and Charles Gricar with terms ending 11/25/07 and to appoint Tom Czerniak to the vacant position with a term ending 11/25/06. There being all ayes, the motion carried.

It was board consensus to discuss the disposal of the excess decorations at the April 24 meeting.

It was moved by Kozara and supported by Riley to amend the Brush Pickup Policy to change "Department of Public Services" to "Department of Public Works" and to eliminate #7 (copy attached). There being all ayes, the motion carried.

It was moved by Dalton and supported by Finazzi to approve the proposal from Universal Air, Inc. for preventative maintenance on the HVAC equipment for \$492.00 per visit twice per year and to have the DPW personnel check the filters monthly and replace when needed. There being all ayes, the motion carried.

It was moved by Riley and supported by Finazzi to approve the proposal from Stanley Steemer for carpet and chair cleaning, deodorizing and protection, plus cleaning of the cubicle partitions as needed for an additional cost. There being all ayes, the motion carried.

It was moved by Kozara and supported by Dalton to approve the bid from Roenicke Electric, Inc. for the removal of the radio tower behind the municipal building for \$700.00. There being all ayes, the motion carried.

Kozara informed the board that he had received correspondence from Saginaw County Mosquito Control reference the granular dunkets. Pilkington stated he would contact the County.

Yeska handed out documentation reference the zoning law changes that would be in effect July 1.

Public Comments: None.

Board Comments: None.

Adjournment:

It was moved by Dalton and supported by Finazzi to adjourn. There being all ayes, the meeting adjourned at 8:13 p.m.

Respectfully submitted,

Joseph Finazzi, Clerk

Public in attendance:

Maria Sandefur 3296 Winter St.