

CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, April 24, 2006

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk Finazzi	Present
	Treasurer Riley	Present
	Trustee Stork	Present
	Trustee Dalton	Present

There being a full board, Supervisor Kozara called the meeting to order at 6:00 p.m. Also in attendance: Police Chief Craig Oatten, Fire Chief Tom Czerniak, DPW Superintendent Mark Pilkington, Office Manager Irene Yeska and Assistant Office Manager Megan King.

Acceptance of Agenda:

Kozara added #8 – Land sale under Pending Business. It was board consensus to accept the agenda as amended.

Public Comments:

Andrew Lamia, 2836 N. Michigan, requested in writing the reasons that he is being double-charged for water and sewer and if the township's assessor has the right to assess his property as a duplex. Mr. Lamia also made a complaint about his neighbor's shingles falling off and damaging his siding. Oatten stated that the former code enforcement officer had seen the damage and he would follow up on the complaint.

Maria Sandefur, 3296 Winter, stated that she has made four complaints regarding the house on the corner of Winter and Lynn for blight and mice. Ms. Sandefur also stated that a house on Shattuck had been empty for ten years.

New Business:

It was moved by Kozara and supported by Finazzi to receive the Organizational and Operational Review prepared by Mark Nottley, Governmental Consulting Services of Rehmann Robson (copy attached). There being all ayes, the motion carried.

Mr. Nottley presented his report to the board mainly covering Section I – Executive Summary. Discussion followed. It was moved by Kozara and supported by Riley to accept the Organizational and Operational Review and to have the Reorganization Committee review the report and bring further recommendations back to the board. There being all ayes, the motion carried.

King asked if the bid opening for the land sale could be moved up on the agenda. It was board consensus to open the bid. It was moved by Stork and supported by Dalton to

award the bid for 3800 Polk to Francis Dowling for \$1,450.00. There being all ayes, the motion carried.

Approval of Minutes:

It was moved by Finazzi and supported by Stork to approve minutes for: March 27, 2006 – regular meeting and April 10, 2006 – departmental meeting as presented and April 17, 2006 – special meeting as corrected [CORRECTION: page 1, paragraph 1, replace full board with quorum]. There being all ayes, the motion carried.

Correspondence:

Kozara read the response letter from MEDC reference the CDBG grant application. Carrollton Township had not been chosen to receive grant monies for a watermain project. Yeska stated that the 2000 census data used for the grant proposal might have changed recently with Michigan Sugar shutting down and the current state of the economy. It was board consensus to have Spicer Group prepare a cost estimate to have a current population census completed.

It was moved by Stork and supported by Finazzi to receive and file the correspondence as listed for April 2006. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Stork and supported by Finazzi to approve payment of the April 2006 Accounts Payable for the amount of \$220,471.89. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was board consensus to have the Recreation Committee members, Kozara and Dalton meet with the risk manager, Norm Bamberger for an educational workshop. King would get with Bamberger to schedule a date.

Kozara reminded the board that a joint meeting of the Planning Commission and Township Board would be held Monday, May 15, 2006 at 6:00 p.m.

Departmental Reports/Requests:

It was moved by Riley and supported by Dalton to allow Czerniak, Tetloff and North to attend a meeting with Seagrave Fire Apparatus in Wisconsin and approve any meal costs. There being all ayes, the motion carried.

It was moved by Kozara and supported by Stork to hire C. Petroff for the position of firefighter. There being all ayes, the motion carried.

Oatten reminded the board that the bids for the Mershon School building demolition would be opened Thursday, April 27, 2006 at 3:30 p.m. He would bring the bids to the May 8 departmental meeting.

It was moved by Kozara and supported by Finazzi to write a letter to the Saginaw County Road Commission requesting that Shattuck, from Hermansau to Carrollton Rd. be repaved. With Shattuck Rd. being a primary road, there would be no cost to the township. There being all ayes, the motion carried.

Yeska read into the record a listing of the businesses with delinquent personal property taxes. It was board consensus to put the listing in the minutes for the public:

DELINQUENT PERSONAL PROPERTY TAX REPORT

	2004	2005
Smokey's Bar	\$ 97.16	\$135.56
Colpean, Inc.	\$441.45	\$482.74

2005

IPCS Wireless	\$761.68
Changing Colors	\$117.85
Griese Hogs	\$193.12
Northern Leasing System	\$ 3.78
The Roofing Man	\$915.15
Dan Wall Building	\$370.90
Yeager Asphalt	\$1,920.57

It was moved by Finazzi and supported by Riley to adopt Resolution #2006-24 to amend the FY 06-07 Water O&M Fund Budget for additions of \$182,000.00 to the 2006 Watermain Improvement Project (copy attached). There being all ayes, the motion carried.

It was moved by Kozara and supported by Stork to adopt Resolution #2006-25 to amend the FY 06-07 Recreation Fund Budget to reallocate expense line items (copy attached). There being all ayes, the motion carried.

Pending Business:

It was moved by Stork and supported by Riley to approve the housing unit definition as follows:

Housing Unit:

- (1) *Housing unit – residential* means a dwelling unit having a private entrance, and consisting of a room or rooms containing kitchen facilities, a sleeping area, a living area, and a bathroom, and which is used by the occupier as a place to live.
- (2) *Housing unit – business* means a building or portion thereof with a private entrance and consisting of a room or rooms for the exclusive use of a single company or organization that either buys and sells goods, manufactures products, or provides services.
- (3) *Housing unit – institutional* means a building or portion thereof having a private entrance and consisting of a room or rooms for the exclusive use of a single social, charitable, religious, educational, or other special purpose activity.

There being all ayes, the motion carried.

It was moved by Dalton and supported by Finazzi to approve the preliminary cost estimates from Saginaw County Road Commission for Reserve St., Lynn St. to Tulane St. and Reserve St., Carrollton Rd. to Lynn St. for a total cost of \$71,500.00 (copies attached) and to authorize Pilkington to sign the documentation. There being all ayes, the motion carried.

Pilkington stated that the DPW had completed a clean-up of the parks. He would be bringing information back to the board reference having a park inspector look at the equipment.

It was board consensus to have the Reorganization Committee review the building permit fees and building inspector wage considerations and bring them back to the board on May 8.

It was board consensus to sell any excess Halloween and Christmas decorations to anyone that makes an offer and to have the purchaser sign a bill of sale for any electrical decorations.

It was moved by Riley and supported by Stork to sell the radio tower for a minimum of \$1,000.00. There being all ayes, the motion carried.

New Business:

It was moved by Dalton and supported by Finazzi to approve the Owner's Work Directive Change to Professional Services for the 2006 Watermain Improvement Project for \$182,000.00 by Spicer Group (copy attached). There being all ayes, the motion carried.

It was moved by Finazzi and supported by Dalton to allow the Treasurer or his designees to sign the Bill of Sale for all transactions. There being all ayes, the motion carried.

Public Comments:

Jerry Fritz, 3363 Terry, asked what was going to be done to the businesses that have delinquent personal property taxes. Yeska stated that the Treasurer's office continually tries to collect until all businesses are paid in full.

Board Comments:

Stork asked if and when Spicer Group was hired as the township's engineer. Kozara cited minutes from the September 27, 1999 regular meeting. A motion had been made to hire Spicer Group as the township's engineer. No motion has been made since then to change this.

Adjournment:

It was moved by Dalton and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 9:57 p.m.

Respectfully submitted,

Joseph Finazzi, Clerk

Public in attendance:

Richard Dudek	3355 Elm St.
Robert Schliska	817 Oakview
Jerry Fritz	3363 Terry
Tricia Mejia	265 W. Lynn
Mary Corcoran	5161 Sherman
Christine Vernon	3818 Johnson
Francis Dowling	3818 Johnson
Maria Sandefur	3296 Winter
Rose King	3427 N. Michigan
Sharon Fritz	3363 Terry
Richard Salazar	3031 Carla Dr.