

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, August 14, 2006**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk	Vacant
	Treasurer Riley	Absent – arrived 6:20 p.m.
	Trustee Stork	Present
	Trustee Dalton	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m.

Acceptance of Agenda:

Dalton added Building Inspector position to New Business and Kozara added County Clerk certification report to New Business. It was board consensus to accept the agenda as amended.

Public Comments: None.

New Business:

It was moved by Dalton and supported by Stork to hire Michael Barnes as Building Inspector contingent to salary negotiations. There being all ayes, the motion carried.

Pending Business:

It was board consensus to put the status of the municipal building ceiling tile and light fixture replacements on the August 28 agenda.

Oatten informed the board that the Carrollton Public Schools were taking over the 5th and 6th grade football program for the upcoming season. The school would be leasing the township's football equipment. Oatten had obtained an equipment use reservation form from the township's liability carrier that was being reviewed and signed by the school.

Oatten informed the board that Spicer Group would be sending the income survey letters to the township residents around September 5. He stated that it was very important to notify as many residents as possible that the survey was coming. The more surveys that are completed and sent back, the better chance the township has in qualifying for future grant monies. Oatten also stated that he would still be submitting a Notice of Intent (NOI) to the Michigan Economic Development Corporation for the fall 2006 grant funding cycle.

New Business (cont'd):

Oatten stated that the Employee Handbook was still being reviewed by department heads. A draft copy was available in the clerk's office for board members.

Oatten had been contacted by Carrollton Public Schools about a possible joint purchase of an electronic sign for the corner of N. Michigan and Shattuck. It was board consensus to decline due to not having the funds available in the current budget.

It was moved by Kozara and supported by Dalton to accept the amended Carrollton Township Organizational Chart (copy attached). Stork expressed his apprehension with the approved Township Director position. Discussion followed. Stork requested a roll call vote.

Roll call:	Dalton	Yes
	Stork	No
	Kozara	Yes

There being 2 ayes, and 1 nay (Stork), the motion passed.

Kozara called for a recess at 6:15 p.m. The meeting reconvened at 6:23 p.m.

It was moved by Stork and supported by Riley to renew the Business Internet Service Agreements for both the township office and the fire station for \$204.97/month and \$59.99/month respectively (copies attached).

Roll call:	Kozara	Yes
	Riley	Yes
	Dalton	Yes
	Stork	Yes

There being all ayes, the motion carried.

Oatten reviewed the *Saginaw County Regulation Eliminating Smoking in Public and Private Worksites and Public Places, Not Including Bars and Restaurants*. Discussion followed.

It was moved by Stork and supported by Dalton to adopt the *Smoke Free Policy* (copy attached) which supersedes any current smoking policy.

Roll call:	Dalton	Yes
	Stork	Yes
	Kozara	Yes
	Riley	Yes

There being all ayes, the motion carried.

Discussion was held on purchasing shirts for the office staff to wear during work hours. It was board consensus to have Oatten bring cost figures to the board for review.

Kozara informed the board that Saginaw County Clerk, Susan Kaltenbach had sent a memo declaring the office of Carrollton Township Clerk vacant as of 4:00 p.m., August

14, 2006. Discussion was held on filling the Clerk position temporarily until the November 7 election.

It was moved by Riley and supported by Kozara to appoint Jerry Fritz as Clerk.

Roll call:	Kozara	Yes
	Riley	Yes
	Dalton	No
	Stork	No

There being 2 ayes and 2 nays, the motion failed.

It was moved by Stork and supported by John Dalton to appoint Jack Dalton as Clerk.

Roll call:	Riley	No
	Dalton	Yes
	Stork	Yes
	Kozara	No

There being 2 ayes and 2 nays, the motion failed.

It was board consensus to accept applications for the position of township clerk until August 25, 2006 and to review the applications at the August 28 meeting.

Public Comments: None.

Board Comments: None.

Adjournment:

It was moved by Dalton and supported by Riley to adjourn. There being all ayes, the meeting adjourned at 7:22 p.m.

Respectfully submitted,

Megan King, Assistant Office Manager

Public in attendance:

Joe Finazzi	938 Ridgeland
Jack Dalton	3634 N Michigan
Robert Gubody	3562 N Monroe