

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, October 9, 2006**

<u>Roll Call:</u>	Supervisor Kozara	Present
	Clerk	Vacant
	Treasurer Riley	Present
	Trustee Stork	Present
	Trustee Dalton	Present

There being a quorum, Supervisor Kozara called the meeting to order at 5:30 p.m.

Acceptance of Agenda:

Kozara added the Zoning Board of Appeals vacancy to New Business #4. It was board consensus to accept the agenda as amended.

Public Comments: None.

Pending Business:

Director Oatten informed the board that approximately ninety lights would be replaced in the township municipal building. Ceiling tile replacement was being looked at as well. He stated that the project would be ready for bid shortly. The information will be brought to the board at the October 30 meeting.

Oatten stated that the final draft of the Employee Handbook was available for review in the township office. He encouraged the board members to read it over and give any comments or suggestions to Assistant Office Manager King or him.

Kozara stated that a letter from Oatten had been sent to New World Systems reference the credit for the utility billing software.

Discussion was held on the status of the income survey mailing results. It was board consensus to have King check with Deputy Clerk Shaver on the possibility of having residents fill out income surveys after they vote at the November 7 General Election.

Oatten presented a proposed Cross Connection Control Program to the board and explained that the DEQ required that we have a program in place. Discussion followed. It was board consensus to review the program and put it on the October 30 agenda.

New Business:

It was moved by Dalton and supported by Riley to allow Municipal Code Corporation to do a legal review of the township's ordinances, hold a teleconference or webinar with Oatten and King, and update the state law references for an amount not to exceed \$4,000.00. There being all ayes, the motion carried.

It was moved by Riley and supported by Kozara to adopt Resolution #2006-42 to Eliminate the Refunds of Overpayments on Taxes Under \$5.00 (copy attached).

Roll call:	Riley	Yes
	Dalton	Yes
	Stork	Yes
	Kozara	Yes

There being all ayes, the motion carried.

It was moved by Stork and supported by Dalton to adopt Resolution #2006-43 Approving Apportionment of Operational Costs and Accepting for File the Fiscal 2007 Budget of the Saginaw Area Storm Water Authority (copy attached).

Roll call:	Kozara	Yes
	Riley	Yes
	Dalton	Yes
	Stork	Yes

There being all ayes, the motion carried.

It was moved by Stork and supported by Dalton to reappoint to the Construction Board of Appeals: Thomas Czerniak, Robert Roenicke, and Elmer Shope with terms ending 11/25/08. There being all ayes, the motion carried. It was board consensus to call Dale Klein to see if he was interested in serving again.

It was moved Dalton and supported by Riley to reappoint Scott Hare to the Zoning Board of Appeals with a term ending 11/30/09. There being all ayes, the motion carried.

It was moved by Stork and supported by Riley to accept the Memorandum of Agreement between Carrollton Township and Megan King to accept the Office Manager position effective November 1, 2006 and to enter into negotiations to determine terms of employment, salary, and benefits (copy attached). There being all ayes, the motion carried.

Public Comments:

Jerry Fritz, 3363 Terry, commented that if Klein turned down the term for Construction Board of Appeals, there would be an even amount (six) left on the board. Kozara stated that the board would fill a seventh position if necessary.

Board Comments:

Dalton asked when the last brush pickup for the year was scheduled. Oatten stated that pickup was scheduled for October 23-27.

It was moved by Dalton and supported by Riley to approve the purchase of a recognition plaque for Irene Yeska. There being all ayes, the motion carried.

Discussion was held on the parking situation in front of White Star Liquor on N. Michigan and the traffic studies being done for the corners of Schust and N. Michigan and Church and Carla.

Adjournment:

It was moved by Stork and supported by Dalton to adjourn. There being all ayes, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Megan King, Assistant Office Manager

Public in attendance:

Rose King	3427 N. Michigan
Mark Pilkington	DPW Superintendent
Jerry Fritz	3363 Terry