

**CARROLLTON TOWNSHIP BOARD  
REGULAR MEETING  
Monday, July 30, 2007**

<b><u>Roll Call:</u></b>	Supervisor Kozara	Present
	Clerk Fritz	Present
	Treasurer Riley	Present
	Trustee Stork	Present
	Trustee Dalton	Absent - excused

There being a quorum, Supervisor Kozara called the meeting to order at 6:00 p.m.

**Acceptance of Agenda:**

It was board consensus to accept the agenda as presented.

**Public Comments:** None.

**Contribution to Fire Department:**

Doreen Seaver from the Carrollton/Zilwaukee Eagles Club, presented a check for \$500.00 to be donated to the Carrollton Township Fire Department.

**Public Recognition:**

Supervisor Kozara presented a plaque to Jessica Burke in recognition to her commitment and service as a firefighter for the Carrollton Township Fire Department from March, 2002 to July, 2007.

**Approval of Minutes:**

It was moved by Fritz and supported by Stork to approve minutes for: June 25, 2007 – regular meeting and July 9, 2007 - departmental meeting as presented. There being all ayes, the motion carried.

**Correspondence:**

It was moved by Stork and supported by Riley to receive and file the correspondence as listed for July 2007. There being all ayes, the motion carried.

**Accounts Payable:**

It was moved by Fritz and supported by Riley to approve the July Accounts Payable for the amount of \$183,668.45. There being all ayes, the motion carried.

**Committee/Commission/Board Reports:**

Oatten informed the board that Deputy Fire Chief Tetloff would be off on sick leave until further notice.

Oatten stated that invoices submitted for sewer pump and generator repairs in an excess of \$20,000.00 were approved to be reimbursed by Northwest Utility Authority.

Stork stated that the Recreation Committee was planning on appointing a vice-chairperson and secretary at their next regular meeting.

**Pending Business:**

Discussion was held on the proposed cell tower plans and lease agreement. It was moved by Fritz and supported by Kozara to have Oatten take the lease agreement to the township attorney for review.

It was moved by Kozara and supported by Riley to accept the First Amendment to Northwest Utilities Authority Asset and Allocation Management Agreement (copy attached). There being all ayes, the motion carried.

**New Business:**

It was moved by Stork and supported by Riley to adopt the following resolutions (copies attached):

- Resolution #2007-22 to amend the General Fund FY 07-08 Budget to allocate for capital asset and park improvement expenses.
- Resolution #2007-23 to amend the Police O&M Fund FY 07-08 Budget to allocate for additional liability insurance expense.
- Resolution #2007-24 to amend the Recreation Fund FY 07-08 Budget to allocate for fundraiser and personnel expenses.
- Resolution #2007-25 to amend the Sewer O&M Fund FY 07-08 Budget to allocate for capital asset and contracted services expenses.
- Resolution #2007-26 to amend the Water O&M Fund FY 07-08 Budget to allocate for capital asset expenses.

There being 4 ayes and 1 absent, the motion carried.

It was moved by Stork and supported by Fritz to approve the quote from Jack Doheny Supplies, Inc. for sewer jet repairs for an amount up to \$6,000.00. There being all ayes, the motion carried.

It was moved by Kozara and supported by Riley to appoint Megan King as Officer Delegate to attend the MERS annual meeting September 18-20. There being all ayes, the motion carried.

It was moved by Fritz and supported by Riley to approve the quote from NetSource One for two HP 4250N Laser Printers for \$2,490.00. There being all ayes, the motion carried.

It was moved by Stork and supported by Fritz to award the bid for the 2007 Water Main Improvement Project to Michael Schulz Excavating for \$99,387.50 (copy attached). There being all ayes, the motion carried.

It was moved by Stork and supported by Riley to approve the proposed parade route for the Carrollton Alumni Reunion to be held on August 18. There being all ayes, the motion carried.

It was moved by Riley and supported by Stork to authorize the selling of the Recreation concession trailer. There being all ayes, the motion carried.

**Public Comments:**

Rose King, 3427 N. Michigan, questioned if the Planning Commission was still working on the sign ordinance. Response: Yes. Ms. King also asked several questions regarding ordinance issues.

**Board/Director Comments:**

Oatten informed the board that he would be attending a meeting at the City of Saginaw regarding the water rate increase.

Kozara asked board members to let Office Manager King know if they were planning on attending the MTA fall district meeting.

Kozara stated that Zoning Administrator Tricia Mejia was recognized as a new member in the Michigan Association of Planning's publication.

Kozara stated that King would be contacting the Compensation Commission members to schedule the next meeting date.

Fritz stated that it was time for Director Oatten to have job evaluation. He handed out performance appraisal forms to the board members and asked them to complete and return them to him by August 13.

Discussion was held on the ongoing project of creating a township logo.

**Adjournment:**

It was moved by Riley and supported by Stork to adjourn. There being all ayes, the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Jessica Burke	4109 ½ Carrollton Rd.
Marge Burke	4155 Carrollton Rd.
Ethel McTaggart	550 Evergreen
Rose King	3427 N. Michigan