

**CARROLLTON TOWNSHIP BOARD  
SPECIAL MEETING  
Monday, June 3, 2019**

<b><u>Roll Call:</u></b>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent – arrived 5:51 p.m.
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver, Code Enforcement Officer Jon Jozwiak, Fire Inspector Kevin O'Brien and Building Inspector Jim Gray.

**Acceptance of the Agenda:**

It was moved by Douglas and supported by Westphal to accept the agenda as presented. There being all ayes, the motion carried.

**Public Comments:** None.

**Purpose of Special Meeting:**

Abney thanked everyone for attending and reviewed the outline for the meeting. Everyone will travel over to Carrollton Center (Skyway Plaza) to walk the property and view the inside of each unit. Abney explained that the property owner was supposed to be in attendance; however, he had something come up and his property manager, Bill, would be onsite to open up the building. Abney stated that he would like to find out what will make the property look better and what the Township can enforce legally to make that happen.

Fire Inspector Kevin O'Brien (who also works for Saginaw Township) stated that the owner of Carrollton Center also owns the complex located at 2885 Bay Rd. Currently, the entire complex is condemned other than the unit that houses the fitness club.

Building Inspector Jim Gray stated that he had walked the Carrollton Center property the previous week and came up with a list of over 20 items on the exterior of the building that need to be addressed.

At 5:38 p.m., all in attendance traveled to 3771 N. Michigan (Carrollton Center) and met with the property manager, Bill, and viewed each unit (inside and out) beginning at the southern end of the complex. Both the fire and building inspectors took extensive notes.

Everyone arrived back at the Township Hall at 7:13 p.m. Gray stated that Sav-A-Lot's electrical breaker panel needs to be fixed immediately as it is a major safety concern. O'Brien stated that there were no urgent fire code violations. Much discussion followed. Both Gray and O'Brien will compile a report listing the violations (including the severity of each) and will forward to Oatten.

It was moved by Douglas and supported by Westphal to contact the owner of Carrollton Center (Skyway Plaza) located at 3771 N. Michigan immediately to express the Township Board's deep concern of the safety issues that were found during the site visit and demand resolution of those concerns as soon as possible. Also, to send a list of the less urgent concerns found by the Township's inspectors with a timeline of when they need to be corrected. There being all ayes, the motion carried.

**Public Comments:** None.

**Director Comments/Updates:**

Oatten stated that the pre-construction meeting for the road project at Tittabawassee and N. Michigan would be held the following day at 10:00am.

Oatten informed everyone that the fire hydrants were being primed and painted.

**Board Comments:**

Westphal stated that it was very enlightening to visit Carrollton Center and she thanked everyone for coming. The rest of the board members also thanked the inspectors and everyone for coming.

**Adjournment:**

It was moved by Thurston and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 7:38 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Mark Myczkowiak	550 Tulane
Joan Douglas	1828 Kelly
Tim Gnatkowski	3546 Madison
Dave Brushaber	3780 Bauer