

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, June 24, 2019**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Absent – arrived 6:00 p.m.

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Thurston and supported by Douglas to accept the agenda as amended. There being all ayes, the motion carried.

Employee Recognition:

Board members recognized DPW Superintendent Don Sumption for his 20 years of service with Carrollton Township.

Public Comments: None.

Approval of Minutes:

It was moved by Fritz and supported by Thurston to approve minutes for: May 28, 2019 regular, June 3, 2019 special and June 10, 2019 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Thurston to receive and file the correspondence as listed for June 2019. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Thurston to approve the June Accounts Payable for the amount of \$225,669.35. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff presented three quotes to the board for new air packs for the firefighters. It was moved by Douglas and supported by Thurston to approve the quote from Douglass Safety Systems, LLC

for 16 new air packs and required accessories for \$103,425.40 (copy attached). There being all ayes, the motion carried.

Sumption reported that 50 more hydrants had been cleaned, primed and painted. He also stated that the Hanchett Pump Station repairs were done.

Sumption presented the new recycling guidelines set by Mid Michigan Waste Authority (MMWA). Glass is no longer recyclable and plastics can only be recycled if they are labeled #1 or #2. He presented a chart showing the cost of recycling collection and processing over the last six years and the estimated costs for 2020. A 167% increase in recycling costs has occurred since 2013.

For many years, recyclable materials have been exported to China to be processed and made into new goods. However the quality of exported recyclables was poor because of the large amount of non-recyclable items contained in the shipments. These non-recyclable items are considered contamination and China imposed strict quality standards and started rejecting contaminated shipments. Sumption stated that MMWA is now focused on educating the public on ways to help decrease the contamination level in their recycle bins; otherwise, there will be no market for the materials and municipalities will not be able to afford to offer curbside recycling to their residents. Discussion followed.

Pending Business:

In Oatten's absence, Weaver handed out the printed updates he provided for the board members. Reference Carrollton Center (Skyway Plaza), reports from the building inspector and fire inspector had been sent to the property owner along with a certified letter outlining the items that need to be corrected within 30 days and a few items that were serious safety concerns that need to be corrected immediately. The certified letter was received and signed for on June 18. Discussion followed.

It was moved by Douglas and supported by Abney to receive and file a copy of the letter and inspection reports sent to the property owner of Carrollton Center and request management to follow up on the items that needed correction as soon as possible. There being all ayes, the motion carried.

Sumption stated that the Saginaw County Road Commission started the road project at the corner of N. Michigan and Tittabawassee. Detour routes have been posted and the project is slated to be done by August 30, 2019.

New Business:

Weaver presented a request from Kyle Rivette to purchase Township-owned land located at 410 Stoker (#11-12-4-05-0952-000). Discussion followed. It was moved by Douglas and supported by Abney to set the minimum bid for 410 Stoker at \$3,000. There being all ayes, the motion carried.

Weaver presented a quote from Netsource One to upgrade both the main network server and the Police Department's server. She reminded the board members that the main server had some issues the week prior and Microsoft no longer supports the operating system for the current network. Both existing servers are over 8 years old. Discussion followed. It was moved by Thurston and supported by Westphal to approve the quote from Netsource One as presented (copy attached) to replace both servers for a total amount of \$20,706.62. There being all ayes, the motion carried.

Weaver outlined the three quotes received from CFC Underwriting, LTD for Cyber Liability insurance coverage. She had met with Duclos Insurance to apply for the cyber coverage to several different companies. She outlined the coverage that would be provided by CFC and recommended the \$2M coverage with a \$2,500 deductible. Discussion followed. It was moved by Abney and supported by Thurston to approve the quote (copy attached) for cyber insurance coverage through CFC Underwriting, LTD for an annual premium amount of \$2,687. There being all ayes, the motion carried.

Public Comments:

Ken Drager, 3441 Madison, stated that he received a code violation letter citing that he was parking his Avalanche on the lawn; when, in fact the Avalanche has not been at his home in over two months. Mr. Drager stated that he felt he was being harassed by the code enforcement officer due to the fact that his nephew had also received a code complaint letter for the same violation. He came in to speak with the code enforcement officer that morning and "about knocked the hell out of him". Supervisor Abney stated that physical violence would not have been a wise choice as the police would've become involved. Mr. Drager then asked the board members if the rules applied to them as he knew Supervisor Abney had a recreational vehicle parked on his back lawn. Abney responded that his was parked on gravel. The Township allows you to park vehicles on an "improved surface" (such as gravel) and Abney suggested Mr. Drager do the same.

Board Comments:

Thurston informed the other members that Weaver had organized a BS&A Software training session for the members of the Saginaw Area Local Treasurer's Association (SALTA). There was a great turnout and the training was very helpful.

Fritz discussed his concerns with the recent resignation of the zoning administrator. Discussion followed. Abney stated that he planned on calling Ms. Killingbeck to discuss it with her.

Westphal stated that the Recreation Baseball season was coming to a close. As of now, there have not been any applications received to fill the Recreation Committee vacancies.

Abney thanked Weaver for her work on getting the cyber liability insurance quotes.

Adjournment:

It was moved by Thurston and supported by Westphal to adjourn. There being all ayes, the meeting adjourned at 6:57 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Frank Rivette	534 Nylon
Kyle Rivette	2904 Monroe
Chuck Pappas	3875 Vanguard
Rose King	3427 N. Michigan
Ken Drager	3441 Madison
Kim Drager	3441 Madison