

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, July 29, 2019**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a full board, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Westphal and supported by Thurston to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if the sign at Hanchett Park could state that motorized vehicles are not allowed. She also stated that she is noticing kids driving motorized scooters on the sidewalks when she walks at night which is not allowed.

Approval of Minutes:

It was moved by Fritz and supported by Thurston to approve minutes for: June 24, 2019 regular and July 8, 2019 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Douglas and supported by Thurston to receive and file the correspondence as listed for July 2019. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Fritz and supported by Thurston to approve the July Accounts Payable for the amount of \$203,530.07. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Douglas and supported by Thurston to receive and file the quarterly investment report for June 30, 2019. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff reported that Engine 7 was currently out of service due to a transmission issue. It should be back up and running in the next day or so. Also the new air packs should be arriving in mid-August.

Sumption informed the board that the road project at N. Michigan and Tittabawassee was ahead of schedule. Carla and Church streets were chip-sealed the previous week.

Discussion was held on the proposed agreement with Northwest Utilities Authority for the repair and maintenance services provided by each member municipality. It was moved by Abney and supported by Fritz to approve the Agreement for Providing Sanitary Sewer Maintenance and Repair Services between Carrollton Township and Northwest Utilities Authority (copy attached). There being all ayes, the motion carried.

Pending Business:

Oatten reported that there had been no response from the owner of Carrollton Center (Skyway Plaza) reference the letter sent citing all of the violations that were reported on June 3. He was currently preparing the necessary paperwork to show cause the owner to court.

It was board consensus to set the date as September 7, 2019 for the annual Dumpster Day.

Oatten asked the board if they were still interested in proposing a road millage to the residents. The next election is March 3, 2020 (Presidential Primary). It was board consensus to have Oatten move forward with the process of adding the millage question to the ballot for March 3.

Oatten stated that the traffic control orders for Skyhaven Subdivision and Baylor Ct. to have no parking on one side of the street were signed at the State level. Saginaw County Road Commission will make the signs and install them. A letter will be going out to the affected residents explaining the update. Discussion followed.

New Business:

Oatten presented the proposed tax exemption ordinance prepared by the Township's attorney for Carrollton Village Apartments. He asked the board members to look it over and the representative from Piper Realty will be attending the August 12 board meeting to answer any questions. Thurston requested the police and fire call data for Carrollton Village be available at the meeting. It was moved by Douglas and supported by Abney to table the agenda item until the August 12 board meeting. There being all ayes, the motion carried.

Oatten presented a quote from Signature Ford for a 2020 Ford Police Interceptor vehicle (copy attached). He explained that he would also need to add the equipment for the new vehicle as the equipment in the 2011 Chevy Impala would not fit the Interceptor. It was moved by Abney and supported by Douglas to approve the quote from Signature Ford (\$35,209) and allow the purchase of the 2020 Ford Police Interceptor and equipment for a not-to-exceed amount of \$41,000. There being all ayes, the motion carried.

Oatten informed the board that he had received two applications for the vacant zoning administrator position. He recommended Jim Gray for the position. Discussion followed. It was moved by Abney and supported by Fritz to allow Oatten to negotiate an employment contract with Jim Gray. There being all ayes, the motion carried.

Oatten gave the recommendation to hire Kyle Kaylor to fill the vacancy from Kip Humpert's resignation as police officer. Discussion followed. It was moved by Abney and supported by Westphal to hire Kyle Kaylor as a full-time Police Officer. There being all ayes, the motion carried.

Public Comments:

Chuck Pappas, 3875 Vanguard, spoke about the Meet Up & Eat Up Program that the school sponsors at Hanchett Park. He also stated that he would like to become involved in the Neighborhood Watch Program. Oatten asked him to come to the next meeting on October 15th to learn more.

Rose King, 3427 N. Michigan, stated she had three incidents in the last month of dogs running out at her while she takes walks in the evening. She felt the police department needed to do more as it is becoming a constant problem in the Township. She asked that they ticket the dog owners instead of just giving a warning.

Director Comments/Updates:

Oatten stated that he had received a letter from Carrollton Schools' Superintendent Rachel Snell thanking Carrollton Township for our cooperation and involvement with the schools.

Oatten updated the board on the two Iron Belle Trail grants. He had signed an extension on the first one due to the fact that we're waiting for the road sharrows to be painted. The second one is related to the possible land purchase. Oatten should be receiving the land appraiser's report any day.

Board Comments:

Westphal stated that the Meet Up & Eat Up program was going well. They had 72 kids attend this past Thursday. She also stated that Weaver was getting the map completed for the community wide yard sales scheduled for Aug 1-3.

Fritz questioned if the Township should be paying out PTO time to the police officers since the department is currently short-staffed and the manpower was needed.

Fritz asked about the parcel of land located across the street from the parcel that was being looked into for the Iron Belle Trail. He felt the Township should consider purchasing it for future development. He wanted the board to have a vision for the next 20-30 years on how we want Carrollton Township to look. Discussion followed.

Douglas thanked the public in attendance for their comments. He also commented on having a vision for the township and mentioned access to the river and utilizing our major traffic areas such as N. Michigan. Discussion followed.

Adjournment:

It was moved by Westphal and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 7:08 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Chuck Pappas	3875 Vanguard