

**CARROLLTON TOWNSHIP PLANNING COMMISSION  
REGULAR MEETING  
Wednesday, January 17, 2007**

<b><u>Roll Call:</u></b>	Chairperson Dudek	Present
	Vice Chairperson Sobek	Present
	Secretary Brushaber	Present
	Township Board Member Dalton	Present
	Member Olvera	Present
	Member Maturen	Present
	Member Salazar	Present

There being a full board present Chairperson Dudek called the meeting to order at 6:00 p.m.

Also present was Zoning Administrator, Tricia Mejia.

**Approval of Minutes:**

It was moved by Brushaber and supported by Dalton to accept the minutes from the December 18, 2006 Regular Meeting as submitted. There were 7 ayes and 0 nays. Motion carried with unanimous voice vote.

**Correspondence Received:**

**Approval of Agenda:**

It was moved by Sobek and supported by Olvera to accept the agenda as submitted. There were 6 ayes and 0 nays. Motion passed by unanimous voice vote.

**Old Business:** None.

**New Business:**

A. Election of officers - Brushaber made a motion to nominate Dudek as Chairperson seconded by Olvera.

Roll Call Vote for Chairperson

Salazar	Yes
Olvera	Yes
Maturen	Yes
Dalton	Yes
Brushaber	Yes
Sobek	Yes
Dudek	Yes

There were no other nominations.

Motion carried by unanimous voice vote.

Dudek made a motion to nominate Sobek as Vice Chairperson seconded by Dalton.

Roll Call Vote for Vice Chairperson

Salazar	Yes
Olvera	Yes
Maturen	Yes
Dalton	Yes
Brushaber	Yes
Sobek	Yes
Dudek	Yes

There were no other nominations.

Motion carried by unanimous voice vote.

Dudek made a motion to nominate Brushaber as Secretary seconded by Sobek.

Roll Call Vote for Secretary

Salazar	Yes
Olvera	Yes
Maturen	Yes
Dalton	Yes
Brushaber	Yes
Sobek	Yes
Dudek	Yes

There were no other nominations.

Motion carried by unanimous voice vote.

- B. Discuss Chapter 3 of the Zoning Ordinance: In Chapter 3, Section 305 members discussed size requirements for house trailers. Mejia said she would find out if there requirements for house trailers and bring the information back to the Commission.
- C. Site Plan Review for 3102 N Michigan: Brushaber stated that the setbacks for the sign should be measured from the corners of the sign not from the center. On N Michigan the minimum set back is 83 feet from center of the road and Shattuck is 81 feet from center of the road.

According to the Site Plan they have placed shrubbery around the sign but a buffer yard has not been provided.

Mejia stated she would send a letter to the school and inform them of the changes that need to be made to the Site Plan. The Site Plan will be resubmitted to the Commission on February 19, 2007 at the 6:00 p.m. meeting if completed.

**Open discussion for Issues Not on the Agenda:**

**Planning Commission Members:** None.

**Members of the Audience:** None.

**Adjournment:**

It was moved by Dalton and supported by Olvera to adjourn. There being all ayes, the meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Dave Brushaber, Secretary

Public in Attendance:

Rose King

3427 N Michigan