

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, June 29, 2020**

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| <u>Roll Call:</u> | Supervisor Abney | Present |
| | Clerk Fritz | Present |
| | Treasurer Thurston | Absent - excused |
| | Trustee Douglas | Present |
| | Trustee Westphal | Present |

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten, Office Manager Megan Weaver, and DPW Superintendent Don Sumption.

Acceptance of Agenda:

It was moved by Douglas and supported by Westphal to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, stated his concerns with the business located next door to him at 2824 N. Michigan including a strong diesel smell, piles of stone, asphalt and sand causing horrible dust and parking of semi-trucks on Eddy. The business had torn down their buffer yard requirement three years ago and are not keeping the fire lane clear. Mr. Lamia does not think they are operating a business that was approved by the previous zoning administrator and asked the Township to require them to submit a new one. Both Oatten and Abney assured Mr. Lamia that they were addressing the issue. Discussion followed.

Approval of Minutes:

It was moved by Westphal and supported by Fritz to approve minutes for: May 26, 2020 – regular and June 8, 2020 departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Douglas and supported by Abney to receive and file the correspondence as listed for June 2020. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Fritz and supported by Abney to approve the June Accounts Payable for the amount of \$174,044.09. There being all ayes, the motion carried.

Quarterly Investment Report:

It was moved by Abney and supported by Douglas to receive and file the Quarterly Investment Report for March 31, 2020 (copy attached). There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Board reports were reviewed. There were no financial requests.

It was noted that the DPW executed the June Brush Pickup and it took longer due to the storm damage/debris. Also, fire hydrants were currently being primed and painted.

Pending Business:

Oatten stated that the code enforcement officer was keeping busy and had notified Carrollton Center that they needed to cut their ditches by the road. Also, the Police Department encountered a homeless man living behind Carrollton Center and he was asked to leave.

Oatten stated that gravel was being added to the existing gravel roads in the township. Abney asked to meet with Oatten and Sumption the following day to start looking at the roads that will be considered for replacement with the road millage funds.

Oatten presented the proposal from Md7 (leasing consultant for American Tower) offering \$970 per month, a one-time bonus of \$2,700 if the proposal is approved and 10% term escalations every five years until 2067. The current lease payment to the Township is \$1,190 per month with a 15% increase every five years until 2037. Much discussion followed. It was moved by Fritz and supported by Douglas to deny the offer from Md7. There being all ayes, the motion carried.

New Business:

Weaver presented three quotes for weekly cleaning of the municipal building. Discussion was held on possibly getting a separate quote for the special disinfection cleaning before and after the August 4 and November 3 Elections to help stop the possible spread of the COVID-19 virus. More discussion followed. It was moved by Abney and supported by Westphal to award the bid to Romanow Building Services (copy attached) for \$477 per month for weekly cleaning of the Township Municipal Building and annual deep cleaning of all carpeting and tile floors; and, to have Weaver obtain a quote for the special disinfection cleaning six times per year. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if any tickets had been issued for residents that were not obeying the fireworks ordinance. Oatten responded that he had not been through all of the data, but did not think any tickets had been issued through the previous weekend. Ms. King asked who was in charge of ticketing inoperable cars. Response: Police Department.

Andrew Lamia, 2836 N. Michigan, informed the board that the sidewalk at Harrison and Stoker streets was in bad shape. Mr. Lamia stated that some neighborhoods in the township have power lines running in between the houses and if trees are in the way, who is responsible for clearing them? Response: Consumers Energy. Mr. Lamia also stated that the trees by Schust View Apartments looked like they were all dead and were going to fall and asked the board to look at possibly enacting an ordinance to enforce the removal of dead trees.

Director Comments/Updates:

Oatten stated that the Police Department had assisted with both the Carrollton High School and Omni High School graduations. Due to the COVID-19 pandemic, ceremonies were held much differently this year; however, everyone made the best of it!

Oatten informed the board that his Michigan Association of Police Chiefs' summer conference had been cancelled due to COVID-19. They still conducted the annual meeting online and Governor Whitmer addressed the association in reference to police procedure reforms.

Weaver notified the board that her notary commission would be expiring on June 30. Due to COVID-19 restrictions, the Governor had extended all notary licenses until the end of June. Weaver explained that her license had expired in May and due to the County Clerk's office being closed to the public, she was not able to start the license renewal process until now. She would let them know when her license was renewed and active. Abney asked if any other office staff had a notary license. Response: No. He asked Weaver to see if any of her staff would consider becoming a notary as a backup for the township when Weaver is on vacation or absent from the office.

Board Comments:

Westphal asked when the 2020 Census workers would be going door-to-door. Response: August 1, 2020.

Fritz questioned if the Governor's Executive Order regarding water shut-offs was still in effect. Response: Yes, until July 16. Discussion was held on the waiving of the delinquent utility charge (\$40) during the COVID-19 order as was done for April and May. It was board consensus to waive the delinquent utility charge for June and July due to the COVID-19 Executive Order prohibiting the disconnection of water service.

Douglas stated that the Lions Club Road Race went great and he thanked the Police Department for their assistance. Douglas also inquired on the proposed restaurant that was no longer opening at the corner of Tittabawassee and N. Michigan and had instead opened in Zilwaukee. Oatten explained that once the owner realized what needed to be done to convert a previous hair salon to a restaurant; it seems that they changed their mind.

Abney asked Oatten (in reference to the homeless man that was living behind Carrollton Center) if the police officer offered the man any assistance. Oatten stated that usually the police officers will encourage homeless people to seek shelter at the Rescue Mission; however, it is currently shut down during the COVID-19 pandemic.

Abney asked Oatten if a tire collection day was still being scheduled. Oatten stated that the Saginaw County Mosquito Abatement Commission was only allowing tires to be dropped off at their facility by appointment only due to COVID-19 restrictions. Oatten would call and inquire with the Commission on whether we could collect tires at the Township and then drop off at a later date.

Discussion was held on the annual Dumpster Day and whether to still hold it. It was board consensus to set the date for Saturday, September 12, 2020. Douglas mentioned that the Carrollton High School football game scheduled for Friday, September 11, 2020 would be the tribute game for all veterans, active duty military and first responders; however, due to COVID-19, this was still tentative.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

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| Rose King | 3427 N. Michigan |
| Andrew Lamia | 2836 N. Michigan |