

**CARROLLTON TOWNSHIP BOARD
DEPARTMENTAL MEETING
Monday, July 13, 2020**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Absent – arrived 5:31 pm
	Trustee Douglas	Present
	Trustee Westphal	Present

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Also in attendance: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was moved by Douglas and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten stated that he was still trying to connect with the lease consultant for the cell tower. He had nothing new to report.

Douglas stated that he would like to memorialize the passage of the voted road millage and hang something up in the board room prior to the August election. Discussion followed.

Abney discussed the fact that the first road millage collection would be with the December 2020 property tax bills. The due date for the winter property taxes is February 14, 2021. Abney had met with Oatten and Sumption about road project planning and they agreed that the first year of millage collections would not be enough to do a major project, nor would there be enough time to plan and engineer a project. So the thought is to collect the 2020 road millage and see what amount is collected to determine if we should save the money to put towards a possible 2021 road project; or, if there are any smaller projects or repairs that need to be done, we could use the 2020 collections for that. Much discussion followed.

Public Comments:

Rose King, 3427 N. Michigan, asked if gravel could be added to the area by the Township outdoor sign and flagpole on N. Michigan and Church. Ms. King also asked if the residents at 589 Nylon could be given a warning next summer due to the amount of fireworks they light off in the middle of the road (for the past two years). It holds up traffic and someone is going to get hurt. Oatten stated that his officers wrote a total of five tickets for fireworks violations and 12 disorderly conduct tickets during the time period of June 29 to July 4.

Director Comments:

Oatten stated that he would be meeting with Weaver and Sumption the following day to go over grant reimbursement opportunities related to the COVID-19 pandemic.

Weaver stated that due to Governor Whitmer's Executive Order being extended, water service cannot be shut off for non-payment of bills until January 1, 2021. While the Township Board has continued applying the 10% penalty on all water/sewer bills not paid by the due date, they have waived the Delinquent Utility Bill Service Charge of \$40 since the pandemic started back in March. Discussion followed. It was moved by Abney and supported by Douglas to waive the Delinquent Utility Bill Service Charge until December 31, 2020; unless Governor Whitmer rescinds the Executive Order before then. There being 4 ayes and 1 nay (Thurston), the motion carried.

Board Comments:

Douglas asked if the disinfectant cleaning was scheduled for before and after the August 3 Election. Weaver responded that Romanow Building Services was scheduled to do so; however, she still needed to confirm with St. John Paul II that they will be allowed into the building to clean.

Douglas asked about the Absentee Voter (AV) ballot process as he thought the sign up form that he had been handing out to residents was all that was needed to be filled out in order to receive a ballot. Fritz explained that an AV ballot application must be filled out for every election. The forms that Douglas handed out were for the Absentee Voter permanent list. Voters on the permanent list will receive a ballot application prior to every election. That application must be filled out and returned in order to receive the actual ballot. Discussion followed.

Fritz stated that the public accuracy test for the August 3 Primary Election was Wednesday, July 22 at 2:00pm. Fritz also discussed the election preparations due to the COVID-19 pandemic. Masks will be required. Some municipalities were planning on doing temperature checks of every voter. Discussion was held on possible ways of doing so.

Westphal stated that the community-wide garage sales were planned for August 7-9, 2020.

Abney asked if the pavilions at Stoker and Hanchett Parks could be looked at as the fascia was rotting. Oatten responded that Sumption was already aware and they would be fixed by the DPW. Abney also stated that all future board meetings will be held per the schedule and there will be no cancellations.

Adjournment:

It was moved by Westphal and supported by Fritz to adjourn. There being all ayes, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan