

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, August 31, 2020**

Via In-Person and Zoom Webinar
<https://us02web.zoom.us/j/86859582809>

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present (via Zoom)
	Trustee Douglas	Present
	Trustee Westphal	Absent - excused

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Others physically present: Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

Weaver requested to add to the agenda – New Business #6 – Special Accounts Payable Check Request. It was moved by Douglas and supported by Abney to accept the agenda as amended. There being all ayes, the motion carried.

Employee Recognition:

Board members recognized DPW Laborer Scott Waters (not present) for his 5 years of service with Carrollton Township.

Public Comments: None.

Approval of Minutes:

It was moved by Douglas and supported by Fritz to approve minutes for: July 27, 2020 – regular and August 10, 2020 departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Thurston to receive and file the correspondence as listed for August 2020. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Fritz to approve the August Accounts Payable for the amount of \$235,719.27. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was moved by Abney and supported by Thurston to promote Cody Sweatland, Brendan McCommon, and Zachary Humble to the position of Firefighter. There being all ayes, the motion carried.

Discussion was held on the Code Enforcement report. Abney would like to see the amount of citations for grass cutting separated out on the totals page.

Sumption reported that the pavilion at Stoker Park had been repaired and painted. Unfortunately, someone painted graffiti on the pavilion soon afterwards; however, the DPW quickly covered it up by re-painting it.

Sumption informed the board that a dead tree had come down in front of Schustview Apartments on N. Michigan. The Saginaw County Road Commission had since taken down all of the dead trees in that area.

A total of 205 tires were collected at the Tire Drive held Saturday, August 22. The DPW delivered them to the Saginaw County Mosquito Abatement Commission the following Wednesday. Abney thanked all of those that volunteered.

Sumption stated that the plexiglass barriers were received earlier that day from the State of Michigan as part of the COVID-19 preparedness supplies for the August 4th Election. Obviously, they were not received in time and the DPW came up with a solution and made barriers for both precincts. It was moved by Douglas and supported by Abney to commend the Department of Public Works for providing what the State of Michigan did not provide, in order to protect both election workers and the voters from the spread of COVID-19 at the August 4 Election. There being all ayes, the motion carried.

Pending Business:

Weaver stated that the Code Enforcement Officer was trying to setup a meeting with the property maintenance manager at Carrollton Center (Skyway Plaza) reference the ongoing long grass and other blight issues.

In reference to the blight issues that were presented by Mr. McKay at the last board meeting; both the camper and boat were removed at the residence across the street from the Township Office. Also, the parking ordinance that Mr. McKay was asking about was actually the ordinance that was put in place for Skyhaven Subdivision/Baylor Ct. allowing parking on only one side of the road. This was not a township-wide ordinance. Discussion followed.

Weaver reported that Oatten was still waiting for cost estimates from the Saginaw County Road Commission to use in the road millage project planning.

Sumption discussed the June 2021 deadline for the Water System Risk & Resilience Assessment. He reminded the board that Spicer Group had offered to team up with Brio Consulting to do the

required reports for Carrollton Township for the cost of \$35,000. Sumption, along with other neighboring DPW superintendents, attended a webinar that discussed the requirements. He felt that he could complete the project in-house and knew several other municipalities that were doing the same. Board members thanked Sumption for doing so.

New Business:

Clerk Fritz opened the single sealed bid received for the land sale of 3500 Johnson. It was moved by Abney and supported by Douglas to award the bid for 3500 Johnson (PIN #11-12-4-05-1480-000) to Bryan Dupuis in the amount of \$3,000 (copy attached). There being all ayes, the motion carried.

It was moved by Abney and supported by Thurston to approve the purchase of a Genesis 2 Radar Gun with dash mount for the Police Department in the amount of \$2,094.95. There being all ayes, the motion carried.

Weaver presented a proposed resolution and policy that would allow Carrollton Township to pay certain vendors by electronic transaction. Discussion followed.

It was moved by Abney and supported by Thurston to adopt Resolution #2020-08 Authorizing the Township to Utilize Electronic Transactions (copy attached).

Roll call:	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Fritz	Yes

There being 4 ayes and 1 absence, the resolution was adopted.

It was moved by Douglas and supported by Abney to adopt Carrollton Township Policy Automated Clearing House (ACH) Arrangements and Electronic Transaction of Funds (copy attached). There being all ayes, the motion carried.

Much discussion was held on the Recreation Basketball Program. Weaver stated that registration usually starts in October and with Carrollton Public Schools deciding to do online learning only until November 1, 2020; maybe the Township should cancel the season since we won't have access to the gyms for practices and games. Douglas offered the suggestion to postpone the season as Governor Whitmer was scheduled to make an announcement about possibly opening up fitness centers and theaters after Labor Day. More discussion followed. It was board consensus to add the item to Pending Business and to monitor the COVID-19 pandemic and make a decision about the basketball season at a later date.

It was moved by Fritz and supported by Abney to authorize the payment by special check for the refunding of the fire withholding amount of \$13,058.00 for the demolition of 276 Grant. The check will not be issued until the building inspector approves the demolition site. There being all ayes, the motion carried.

Public Comments:

Rose King, 3427 N. Michigan, asked if Halloween trick-or-treating was going to happen this year due to COVID-19. Response: the Township will continue to monitor and make a decision in the near future.

Director Comments/Updates:

In absence of Oatten, Weaver informed the board that the leasing consultant for the cell tower lease had tried contacting Oatten and he returned the call; however, he did not connect with him before the meeting.

Weaver stated that Saginaw County would be holding a Census Event outside at the Township Office on Friday, September 11, 2020. She was still waiting for the specifics and would advertise it as soon as she gets a call back from County.

Weaver informed the board that the delinquent water/sewer accounts were at a total of approximately \$42,500. This was better than the previous month. Abney asked that the topic be added to Pending Business in order to continue monitoring.

Board Comments:

Fritz commented that it was great to see the Township management staff working so well together.

Douglas proposed a date of Thursday, September 17 for a road millage meeting with the citizens. He stated that with the Planning Commission using the DPW Garage for their upcoming meetings (in order to be in compliance with the Governor's Executive Order on how many people can meet indoors/outdoors); maybe the road millage meeting could be held in the DPW Garage as well. Discussion followed. Abney stated that the quotes from Saginaw County Road Commission needed to be obtained in order to have discussion points at the meeting; however, he would tentatively schedule for September 17.

Douglas asked Weaver if she would be willing to create a survey to send out to the residents whose roads were changed to parking on only one side of the street. When the ordinance was passed last year, it had been stated that follow-up would occur after one year to see how the residents were handling the new parking situation. Discussion followed. Weaver stated that she would put together a draft survey and send it out to the board members for their input.

Abney stated that he was excited for the 4th Annual Dumpster Day (Sept. 12). He asked Weaver to email him the flyer so that he could amend it to advertise for volunteers.

Adjournment:

It was moved by Fritz and supported by Thurston to adjourn. There being all ayes, the meeting adjourned at 6:48 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Bryan Dupuis	3051 N. Michigan