

**CARROLLTON TOWNSHIP BOARD
SPECIAL MEETING
Wednesday, September 16, 2020**

Via In-Person and Zoom Webinar

<https://us02web.zoom.us/j/81775256309?pwd=eVllbEtyNmNOaWZGbFpBVmlJUi9ndz09>

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present (via Zoom)
	Trustee Douglas	Present
	Trustee Westphal	Present (via Zoom)

There being a full board, Supervisor Abney called the meeting to order at 5:31 p.m. Others physically present: Director Craig Oatten and Office Manager Megan Weaver.

Acceptance of Agenda:

It was moved by Westphal and supported by Fritz to accept the agenda as presented. There being all ayes, the motion carried.

Public Comments: None.

Pending Business:

Oatten stated that Code Enforcement Officer Salazar had been in contact with the property manager at Carrollton Center (Skyway Plaza) about keeping the ditches mowed and free of garbage and debris. Douglas asked if anything could be enforced when it comes to the condition of their parking lot as there are weeds growing up through the asphalt. Oatten replied that he would look into it.

Oatten informed the board that he was still waiting for cost estimates from the Saginaw County Road Commission. Douglas requested that a special board meeting be set to discuss the upcoming road millage collection and projects. Discussion followed. It was moved by Douglas and supported by Fritz to set a special meeting for Thursday, October 1, 2020 at 6:00 p.m. to be held in the DPW Garage for the purpose of discussing the road millage collection and proposed projects. There being all ayes, the motion carried.

Oatten stated that he had been contacted by Recreation Chairperson Simone Hardy in reference to a possible Recreation Basketball season. Discussion was held on possibly having the season later than usual; however, it depended on the availability of the school gyms. Oatten stated that he would reach out to the schools about using the gyms for basketball practices and games.

Discussion was held on the water/sewer accounts that are currently delinquent and the lack of payments from residents due to the Governor's Executive Order postponing the shut-off of water services thru December 31, 2020. Weaver stated that the outstanding balance of all delinquent residential accounts was over \$33,000 at the time of the meeting. She further explained that some

residents were three billing cycles behind (9 months of usage) and others were not abiding by previously set pay plans. She stated that the previous balance (if applicable) does show on their current utility bill and her office was still sending out past-due notices, even though the Township cannot turn off service. More discussion followed. It was board consensus to have Weaver send a letter to all residents that are delinquent on their water/sewer account notifying them that service will be shut-off on January 4, 2021 (first business day after the Executive Order expires) if not paid in full. And to also include information about “Dial 2-1-1” which is a program that connects residents with available assistance to help pay utility bills.

Weaver reminded the board that the Township opted in to the Water Assistance Program, which is run by Saginaw County, and offers assistance in paying water/sewer bills for those residents that already receive food assistance.

New Business:

It was moved by Douglas and supported by Abney to approve the Rezone of 4565 N. Michigan (PIN #11-12-4-05-0621-000) from B-2 (Business: Neighborhood) to R-2 (Residential: Medium). There being all ayes, the motion carried.

It was moved by Thurston and supported by Westphal to set the minimum bids and collect sealed bids until 1:00pm Friday, October 9, 2020 for the following items from the Department of Public Works:

- 2002 Ford F350 with plow – minimum bid: \$3,600
- 2003 Ford F350 – minimum bid: \$2,700
- Trailer – minimum bid: \$500

There being all ayes, the motion carried.

It was moved by Abney and supported by Douglas to approve the quote from Nye Uniform for new ballistic vests for the police officers in the amount of \$6,350.50 (copy attached). There being all ayes, the motion carried.

Oatten presented a request from General Office Clerk Mary Corcoran to carryover 40 PTO hours to her next eligibility year (beginning February 24, 2021) per the TPOAM (Clerical Workers) Collective Bargaining Agreement. It was moved by Douglas and supported by Fritz to allow Mary Corcoran to carryover 40 PTO hours, but not as to set precedence for future requests. There being all ayes, the motion carried.

Public Comments: None.

Director Comments:

Oatten stated that the Iron Belle Grant was now opened back up after being suspended due to the COVID-19 pandemic. A one-year extension had been granted and spending may now resume.

Consumers Energy has notified the Township that they are using the property at Carrollton Concrete Mix located at 2814 Carrollton Rd. as a staging area to house equipment from October 1, 2020 thru December 31, 2021.

Oatten informed the board that an update to the zoning ordinance was being prepared by the Township's attorney due to a request made by the Michigan Department of Environment, Great Lakes and Energy (EGLE, formerly DEQ). He would bring it to the board for approval when it was ready.

Oatten stated that two people had been formally charged and sentenced for the homicide of a 1-year-old boy on N. Michigan that occurred in July, 2019. The mother was charged with first-degree child abuse and sentenced to five years' probation. The mother's boyfriend was charged with second-degree murder and was sentenced to 46-75 years in prison.

Oatten handed out a proposed letter and survey to send to the residents of Skyhaven Subdivision and Baylor Ct. as a follow-up to the ordinance that was enacted last year providing for parking on only one side of the street. He asked the board members to review and get back with him if they had any feedback.

Weaver stated that the County of Saginaw had held their 2020 Census event on Friday, September 11 in front of the Township Office. There was a very low turn-out; but at least a handful of people completed their census survey.

Board Comments:

Westphal asked what Carrollton Township's response percentage was for the 2020 Census. Weaver stated she would look it up and email the update to everyone the following day.

Fritz stated that there was some concern over the security of the Township's drop box with the November Election coming up and AV ballots being turn in. Weaver stated that it was securely locked. He asked if a cost for security cameras could be obtained.

Fritz asked if the site plan had been submitted by the business owner at 2824 N. Michigan. Response: No, but Zoning Administrator Jim Gray was working on it.

Douglas asked when Absentee Voter ballots go out in the mail. Weaver responded that residents should start receiving them in the beginning of October.

Douglas announced that the Lions Club was still planning on selling t-shirts for the tribute game scheduled for October 16 at Carrollton High School. Due to COVID-19 restrictions, there will not be attendance at the game, but the Lions Club would still like to raise monies through t-shirt sales in tribute to veterans, active duty military and first responders that will be donated to the VFW. The Lions Club was also planning a Corn hole Tournament on October 17 at Heck's Bar. The proceeds from that event will go to the Lions Club Holiday Food Drive this year.

Abney asked when the next Neighborhood Watch meeting would be. Oatten responded that they were put on hold due to the Governor's Executive Order of no more than 10 people meeting

inside. Abney questioned if the meeting could take place in the DPW Garage. Oatten stated that he would reach out to some of the key people to get their input.

Abney stated that he made a point to visit the Township parks and talk with residents about how much they use them. He has stopped at Sherman Park numerous times and there is never anyone there. He asked the other board members if they had any ideas of another use for the land. He offered the idea of moving the playscape to the new Iron Belle Trail head property. Discussion followed. Weaver stated that the land is technically located in Zilwaukee and while Carrollton Township is exempt from property taxes on the Sherman Park land; it is not exempt from special assessments. Currently, the Universal Drain special assessment must be paid to the City of Zilwaukee. Abney asked Weaver to send a total of what has been paid by the Township.

Adjournment:

It was moved by Fritz and supported by Douglas to adjourn. There being all ayes, the meeting adjourned at 7:07 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance: None present.