

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, September 28, 2020**

Via In-Person and Zoom Webinar

<https://us02web.zoom.us/j/87659441366?pwd=b05kNGswUk4zc2JiR0NVTVc2bTVBUT09>

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present (via Zoom)
	Trustee Douglas	Present
	Trustee Westphal	Present (via Zoom)

There being a full board, Supervisor Abney called the meeting to order at 5:32 p.m. Others physically present: Director Craig Oatten, Office Manager Megan Weaver and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Douglas and supported by Fritz to accept the agenda as amended. There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, asked why the business located at 2824 N. Michigan still had not submitted a site plan. He had asked the same question at the Planning Commission meeting and was told that two letters had been sent and a third one was going to be sent to the business owner. He questioned why so much time was being given. Oatten responded that the reason the issue was not in court already was due to the court system not holding any hearings due to COVID-19. Mr. Lamia stated that he has made multiple calls to the code enforcement officer and has not received a return call. He had tried talking to Planning Commission members about his concerns; but they would not talk to him. Abney asked Mr. Lamia what his complaints were about the business other than the site plan. Mr. Lamia stated that they were using their property for outside storage (which was not allowed); the business creates environmental nuisance characteristics; and they are using Eddy St. as a truck loading zone.

Approval of Minutes:

It was moved by Fritz and supported by Westphal to approve minutes for: August 31, 2020 – regular, September 14, 2020 departmental, and September 16, 2020 – special meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Abney to receive and file the correspondence as listed for September 2020. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Abney to approve the September Accounts Payable for the amount of \$241,888.23. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

It was moved by Douglas and supported by Abney to promote Alex Webb to the position of Firefighter. There being all ayes, the motion carried.

Oatten shared a letter that he had sent to the State legislatures in support of the “Fight Crime: Invest in Kids” program. Many law enforcement leaders are requesting that as the State deliberates over the fiscal year 2021 budget, they address the \$50 million gap for high-quality afterschool programs identified by Michigan’s Department of Education.

Oatten informed the board that the DEA will be holding the National Take-Back day for unused/unwanted pills (the April date was cancelled due to COVID-19). Carrollton Township Police Department will be a drop-off site for this event on Saturday, October 24 from 10am to 2pm.

Oatten stated that the DPW had been flushing hydrants recently to alleviate the odor caused by the City of Saginaw putting additives in the water supply. He explained that the additives were not harmful, but needed, and they sometimes caused an odor.

Abney stated that he appreciated the DPW painting the swing sets at Stoker Park and cutting back the fence line of tree overgrowth.

Pending Business:

Oatten stated that the code enforcement officer was addressing the parking lot condition with the property manager at Carrollton Center (Skyway Plaza).

Douglas stated that he was noticing a lot of litter on the roads in Carrollton. Mostly the small liquor bottles sold at local stores. He asked the other board members to consider a beautification approach and maybe ask the businesses to put up signs about littering and the consequences for doing so. Discussion followed.

Discussion was held on the upcoming special meeting that would be held in the DPW garage on Thursday, October 1. Douglas stated that he had a resident request to hold the meeting virtually so that they may attend. Thurston stated that the whole purpose of having the meeting in the DPW garage was to abide by the Executive Orders pertaining to COVID-19 and allow for social distancing of the public. She further explained that to hold the meeting via Zoom as well would be difficult as it was already hard to hear the attendees that are physically present - especially if they will be outside. Discussion followed. Abney felt that since a resident requested it, the meeting should be held both in-person and via Zoom. It was board consensus to do so. Weaver stated that she would have to repost the meeting notice to include the Zoom participation information.

Oatten stated that he would contact Carrollton Public Schools about having access to their gyms for a possible Recreation Basketball season to be held later than previous years due to the restrictions of COVID-19.

Weaver informed the board that the current amount owed for all delinquent water/sewer accounts was over \$62,000. An additional \$5,300 was owed for final bills dating back to November, 2019. Per board directive, she had sent out letters to all residents that were delinquent informing them that the Township plans to shut-off water service on January 4, 2021 (when the Governor’s Executive Order expires) for all of those that were still unpaid.

New Business:

It was moved by Douglas and supported by Abney to receive and file the Carrollton Township Master Plan adopted by the Planning Commission on September 21, 2020. It was also noted that the board appreciated the Planning Commission members’ hard work with the assistance of Spicer Group to adopt the plan. There being all ayes, the motion carried.

It was moved by Douglas and supported by Fritz to reschedule the Planning Commission’s regular meeting dates from the third Monday of the month to the third Tuesday of the month at 6:00pm beginning with the October meeting. There being all ayes, the motion carried.

It was moved by Abney and supported by Westphal to adopt Ordinance No. 2020-03 amending Chapter 66, Zoning, Article VIII. Flood Damage Prevention Requirements, provisions for Flood Hazard Reduction (copy attached); and to adopt Ordinance No. 2020-04 amending Chapter 66, Zoning, Article VIII. Flood Damage Prevention Requirements, adding Sec. 66-249 – Floodplain Management Provisions of the State Construction Code Act (Appendix G) Act No. 230 of Public Acts of 1972 (copy attached).

Roll call:	Abney	Yes
	Thurston	Yes
	Douglas	Yes
	Westphal	Yes
	Fritz	Yes

There being all ayes, both ordinances were adopted.

It was moved by Abney and supported by Douglas to set the Halloween Trick-or-Treat hours as 6:00pm to 8:00pm on October 31, 2020. There being all ayes, the motion carried.

Public Comments:

Andrew Lamia, 2836 N. Michigan, agreed that litter was a big problem in the township. He also commented on the vehicles with loud radios; he asked that the police department do extra patrolling to cite the drivers.

Director Comments/Updates:

Oatten stated that he would be sending a letter to the attendees of the last Neighborhood Watch meeting (held in January) to see how they feel about meeting in the near future with the COVID-19 restrictions.

Discussion was held on the Governor's order to allow bowling alleys and theaters to open October 9. Oatten believed that the limit for people attending a board meeting may be increased to twenty persons when the order goes into effect.

Oatten informed the board that Carrollton Rd. would be closed between Sherman and Grant October 9 -14, 2020 while the railroad crossing was reconstructed.

Oatten explained that DPW Superintendent Don Sumption's employee contract and salary review were mistakenly overlooked. He met with Sumption and proposed a 3% payment-in-lieu of salary. Discussion followed. It was moved by Abney and supported by Douglas to approve a 3% payment in-lieu of salary (\$1,800) to be paid to Don Sumption with the next regular payroll. There being all ayes, the motion carried.

Weaver stated that she was extremely proud of her staff in working together to mail out of over 1,300 Absentee Voter ballots the previous week.

Board Comments:

Douglas requested that a microphone be purchased in order for clear communication in future meetings that are also streamed online via Zoom.

Thurston asked if the Township Board had By-Laws or if the meetings were run according to Roberts Rules of Order. She felt that the interaction during public comments was too much and should be addressed.

Westphal asked that the proposed survey for the residents in Skyhaven Subdivision and Baylor Ct (reference the parking on one side of the road) be emailed to her so that she may review it. Weaver would do so.

Abney proposed the idea of a Beautification Committee. He asked the board members to think about it and let him know their thoughts.

Adjournment:

It was moved by Fritz and supported by Douglas to adjourn. There being all ayes, the meeting adjourned at 6:42 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King	3427 N. Michigan
Andrew Lamia	2836 N. Michigan
Richard Dudek	3355 Elm
Richard Beckman	561 Stoker