

**CARROLLTON TOWNSHIP BOARD
REGULAR MEETING
Monday, October 26, 2020**

<u>Roll Call:</u>	Supervisor Abney	Present
	Clerk Fritz	Present
	Treasurer Thurston	Present
	Trustee Douglas	Present
	Trustee Westphal	Absent - excused

There being a quorum, Supervisor Abney called the meeting to order at 5:30 p.m. Others present: Director Craig Oatten, Office Manager Megan Weaver, DPW Superintendent Don Sumption and Fire Chief Bob Tetloff.

Acceptance of Agenda:

It was moved by Douglas and supported by Fritz to accept the agenda as amended. There being all ayes, the motion carried.

Employee Recognition:

Board members recognized Office Manager Megan Weaver for her 20 years of service with Carrollton Township.

Public Comments: None.

Approval of Minutes:

It was moved by Fritz and supported by Abney to approve minutes for: September 28, 2020 – regular, October 1, 2020 special, and October 12, 2020 – departmental meetings as presented. There being all ayes, the motion carried.

Correspondence:

It was moved by Fritz and supported by Abney to receive and file the correspondence as listed for October 2020. There being all ayes, the motion carried.

Accounts Payable:

It was moved by Douglas and supported by Fritz to approve the October Accounts Payable for the amount of \$114,971.11. There being all ayes, the motion carried.

Committee/Commission/Board Reports:

Tetloff stated that the Fire Dept. was beginning to discuss their 60th anniversary coming up in 2021.

Oatten presented a thank you letter from the Bay City Public Safety Director for the assistance that Carrollton Township Police Department provided. On September 27, the Midland Street Business District had multiple fights and shots fired in a crowd of over 250 people.

Oatten informed the board that Officer Kaylor completed the Reid Technique of Investigative Interviewing and Advanced Interrogation training. The cost was covered by a State grant.

The DEA National Take Back Drug Drop-Off event was held on Saturday, October 24. A total of 28 pounds of pills were collected. Along with the 20 pounds emptied from the lobby drop-box, a total of 48 pounds of unwanted/unused pills were safely disposed of.

Sumption stated that the seasonal DPW laborer would be done for the season at the end of the week. His staff was working on winterizing fire hydrants currently and they were almost finished. The Township parks are closed for the season and the picnic tables have been removed. There were no port-a-johns in the parks this year due to the COVID-19 pandemic.

Pending Business:

Weaver informed the board that the total delinquent water/sewer accounts currently owing equaled \$101,529. She was working with the Saginaw Community Action Committee on providing funds to pay the arrearages for the water/sewer customers who were also on food assistance through the State. Those who qualify will be given up to \$700 for water and \$700 for sewer to cover bills up through October 2, 2020. Due to the City of Saginaw having over \$1.2 million in delinquent account balances, the Saginaw County Committee was teaming up with Wayne Metropolitan Community Action Agency to pay the bills in early November, and then be reimbursed by the State grant funds. The Saginaw Committee did not have the funds to cover all of Saginaw County's delinquent balances up front resulting in the partnership with Wayne County. Douglas questioned whether it was legal for Wayne County to do so. Weaver stated that she believed there was an agreement between the two counties and it would've had to been approved by the State. Discussion followed.

Weaver asked the board about the delinquent water/sewer accounts moving forward. Since the Governor's Executive Order reference water service being restored to all residents (regardless of the amount owed) was no longer in effect, should the Township begin shutting off service for non-payment going forward? Discussion followed. It was board consensus to hold off on shut-offs until January 4, 2021 as previously planned.

New Business:

Weaver informed the board that her office did not receive any sealed bids for the trailer. Sumption stated that he would like to put it back in the garage and consider trying to sell it in the future. It was board consensus to do so.

Tetloff presented two quotes for firefighter turn-out gear. It was moved by Abney and supported by Fritz to approve the quote from Phoenix Safety Outfitters (copy attached) for four sets of turn-out gear in the amount of \$7,758.45. There being all ayes, the motion carried.

It was moved by Abney and supported by Fritz to adopt Resolution #2020-09 Approving Apportionment of Operational Costs and Accepting for File the Fiscal 2021 Budget of the Saginaw Area Storm Water Authority (copy attached).

Roll call:	Douglas	Yes
	Fritz	Yes
	Abney	Yes
	Thurston	Yes

There being 4 ayes and 1 absence, the resolution was declared adopted.

Weaver presented a request from the Township’s pension administrator, Municipal Employees’ Retirement System (MERS), asking for an addendum to ensure their records align with the current plan administration. Weaver would complete this addendum online and needed the board’s approval to do so. She stated that this was only to verify records and define how information is reported to MERS. No changes would be made to the current pension plans in place. Discussion followed. It was moved by Douglas and supported by Abney to allow Weaver to complete the MERS addendum as requested. There being all ayes, the motion carried.

Weaver presented a quote from Netsource One to upgrade to Microsoft 365 as Microsoft 2010 was no longer supported. She reminded the board that she had held off on purchasing the 365 licenses when the new computers were purchased in order to split the cost over two fiscal years. It was moved by Abney and supported by Douglas to approve the quote from Netsource One for Microsoft 365 Apps for all users in the amount of \$239.25 per month (copy attached). There being all ayes, the motion carried.

Oatten presented the information received from Baker Tilly Municipal Advisors reference bonding for road projects. The bond payments would be paid with the road millage collections. He explained that the IRS requires that if you bond a project, the work must be completed within three years; however, Andy Campbell from Baker Tilly suggested two years. That way if any issues come up during the project, there is plenty of time to complete without violating IRS rules. Oatten stated that if the Township decides to bond, a resolution would need to be passed by mid-December in order to start the process and be ready for Spring, 2021 construction season. Much discussion followed.

Oatten stated that the Saginaw County Road Commission would have to provide solid estimates in order to proceed with the bond option. They are quite busy right now but he hoped to get some estimates by late November/early December. Discussion was held on the fact that specific roads would need to be chosen soon in order to get the estimates done. The CAVS Committee was planning on meeting October 29 to discuss possible projects. Oatten would provide the committee members with the bond scenarios to discuss. After much discussion, it was board consensus to recommend the following roads for project cost estimates to the CAVS Committee for discussion: 1) Skyhaven Dr. 2) Pioneer Trail 3) Atlanta 4) Madison 5) Jackson and 6) Reserve.

Public Comments:

Rose King, 3427 N. Michigan, asked if the sidewalk was being repaired by Saginaw Auto Collision. Sumption responded that Saginaw County Road Commission was doing some maintenance on the storm drain there.

Ms. King asked Douglas how the tribute game went at Carrollton High School. Douglas responded that it went very well and the Lions Club netted over \$500 for the VFW and over \$2,000 for the holiday food drive. They also had 24 teams compete in the Corn Hole Tournament held the day after the game.

Director Comments/Updates:

Oatten stated that his fall distribution of criminal justice grant funds was only \$279; the lowest he has ever seen.

Oatten informed the board that Saginaw County was still not holding any court hearings for code enforcement issues due to COVID-19.

Board Comments:

Douglas asked about the Township's ordinance reference food trucks. It was board consensus to review at the next meeting.

Fritz asked what business was going into the old Shear Legends location. Weaver replied that a license had not been applied for yet; however, she heard it was going to be a hair salon.

Adjournment:

It was moved by Fritz and supported by Abney to adjourn. There being all ayes, the meeting adjourned at 7:12 p.m.

Respectfully submitted,

Jerry W. Fritz, Clerk

Public in attendance:

Rose King 3427 N. Michigan